

NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Cabinet hereby gives notice of Key Decisions which it intends to consider at its next meeting and at future meetings. The list may change between the date of publication of this list and the date of future Cabinet meetings.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Cabinet also hereby gives notice in accordance with paragraph 5 of the above Regulations that it intends to meet in private after its public meeting to consider Key Decisions which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to key decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail Katia Richardson on katia.richardson@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY CABINET ON 7 APRIL 2014 AND AT FUTURE CABINET MEETINGS UNTIL JULY 2014

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting and future meetings. The list may change over the next few weeks. A further notice will be published no less than 5 working days before the date of the Cabinet meeting showing the final list of Key Decisions to be considered at that meeting.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (i.e. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet.

*If you have any queries on this Key Decisions List, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Access to Cabinet reports and other relevant documents

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2013/14

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|---|---|
| Leader (+ Regeneration, Asset Management and IT): | Councillor Nicholas Botterill |
| Deputy Leader (+ Residents Services): | Councillor Greg Smith |
| Cabinet Member for Children's Services: | Councillor Helen Binmore |
| Cabinet member for Communications: | Councillor Mark Loveday |
| Cabinet Member for Community Care: | Councillor Marcus Ginn |
| Cabinet Member for Housing: | Councillor Andrew Johnson |
| Cabinet Member for Transport and Technical Services: | Councillor Victoria Brocklebank-Fowler |
| Cabinet Member for Education: | Councillor Georgie Cooney |

Key Decisions List No. 18 (published 7 March 2014)

KEY DECISIONS LIST - CABINET ON 7 APRIL 2014

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

| Decision to be Made by (Cabinet or Council) | Date of Decision-Making Meeting and Reason | Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private. | Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents | Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i> |
|---|--|--|--|---|
| 7 April | | | | |
| Cabinet | 7 Apr 2014 | <p>Disposal of 17-31 and 5 Carnwath Road to Thames Water</p> <p>To seek Cabinet approval to enter into a conditional contract to dispose to Carnwath Road Industrial Estate to Thames Water only on the condition that Thames Water secures a Development Consent order (DCO) for the Super Sewer and is granted powers to acquire the site under CPO. This does not affect the Council's right to object to the Thames Water application, but supports the Council's fiduciary duty in obtaining best consideration for the land.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> | Leader of the Council (+Regeneration, Asset Management and IT) | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| | Reason: Expenditure more than £100,000 | | Ward(s): Sands End | |

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|---|--|---|--|---|
| Cabinet | 7 Apr 2014 | Schools Organisation and Investment Strategy 2014 To approve the updated Schools Organisation Strategy. | Cabinet Member for Education | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| | Reason: Affects 2 or more wards | | Ward(s): All Wards | |
| Cabinet | 7 Apr 2014 | Special Guardianship Allowance Policy To agree a revised policy for allowances to carers. | Cabinet Member for Children's Services | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards | |
| Cabinet | 7 Apr 2014 | Depot welfare facilities - Hammersmith Park : refurbishment of the existing Quadron welfare block for occupation by the Quadron and Serco grounds maintenance teams Refurbishment of the existing Quadron Welfare Block for occupation by the Quadron and Serco Grounds Maintenance Teams. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances | Leader of the Council (+Regeneration, Asset Management and IT) | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| | Reason: Expenditure more than £100,000 | | Ward(s): Shepherds Bush Green | |

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|---|--|--|---|---|
| | | of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | | |
| Cabinet | 7 Apr 2014 Reason: Expenditure more than £100,000 | Approval of the 2014/15 Highways Maintenance Work Programme Report on carriageway and footway maintenance programme for 2014/2015. | Cabinet Member for Transport and Technical Services Ward(s): All Wards Contact officer: Ian Hawthorn Tel: 020 8753 3058 ian.hawthorn@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 Reason: Expenditure more than £100,000 | Business Intelligence Business case setting out the recommended option to establish a Tri-borough business intelligence service. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | Deputy Leader (+ Residents Services), Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 Reason: Affects 2 or more wards | Corporate Revenue budget 2013/14 - month 10 amendments Report on the projected outturn for both the General Fund and the Housing Revenue Account for 2013_14. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting |

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| | | | Contact officer: Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk | documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 Reason: Expenditure more than £100,000 | <p>Permission to tender for a bi-borough Parking Management Information System</p> <p>Seeking authority to go out to tender under OJEU rules for a shared Parking Management Information System between RBKC and H&F.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> | <p>Cabinet Member for Transport and Technical Services</p> <p>Ward(s): All Wards</p> <p>Contact officer: Matt Caswell Tel: 020 8753 2708 Matt.Caswell@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 Reason: Affects 2 or more wards | <p>HRA Housing Capital Programme 2014/15 to 2016/17</p> <p>This report provides specific details of the proposed 2014/15 housing capital programme and proposes budget envelopes for the following two years</p> | <p>Cabinet Member for Housing</p> <p>Ward(s): All Wards</p> <p>Contact officer: Stephen Kirrage Tel: 020 8753 6374 stephen.kirrage@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 | <p>Contract for Cash in Transit and Cash Processing Services</p> <p>Contract for cash and valuables in</p> | Leader of the Council (+Regeneration, Asset Management and IT) | A detailed report for this item will be available at least five working days before the date of |

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| | Reason: Expenditure more than £100,000 | <p>transit services for specified sites within and outside of the borough. The Contractor will also be required to process and deposit the cash collected and act as a transit service between the Council and their bankers for the deposit of cheques and postal orders.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> | <p>Ward(s): All Wards</p> <p>Contact officer: Sue Evans Tel: 020 8753 1852 Sue.Evans@lbhf.gov.uk</p> | the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 Reason: Expenditure more than £100,000 | <p>Better Care Fund 2014-2016 Final Plan Submission</p> <p>The Council is required to submit to the Department of Health a plan for the use of Better Care Funding for integration of health and social care for the period 2014 - 2016.</p> | <p>Cabinet Member for Community Care</p> <p>Ward(s): All Wards</p> <p>Contact officer: Cath Attlee, David Evans Cath.Attlee@inwl.nhs.uk, david.evans@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 Reason: Expenditure more than £100,000 | <p>Developing Tri-borough Corporate Services</p> <p>A proposal and business case for a re-organisation of Tri-borough Corporate Services to drive efficiency savings and simplify corporate support arrangements for Tri, Bi and Single Borough services.</p> | <p>Leader of the Council (+Regeneration, Asset Management and IT)</p> <p>Ward(s): All Wards</p> <p>Contact officer: Jane West, Andrew Richards Tel: 0208 753 1900, Tel:</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be |

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|---|---|--|--|---|
| | | | 020 8753 5989 jane.west@lbhf.gov.uk, andrew.richards@lbhf.gov.uk | considered. |
| Cabinet | 7 Apr 2014 Reason: Affects 2 or more wards | Participation of Pension Fund in London Councils Collective Investment Vehicle London Councils are in the process of setting up a collective investment vehicle in which all London boroughs will be able to invest a portion of their pension fund assets in order to reduce costs. Cabinet is asked to approve LBHF's participation in this collective investment vehicle. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Halfield Jackman Halfield.Jackman@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 Reason: Expenditure more than £100,000 | Request for approval of a rollover of underspend from the Team White City programme budget into 2014/15 Request for approval of a rollover of underspend from the Team White City programme budget into 2014/15. | Cabinet Member for Community Care Ward(s): Shepherds Bush Green; Wormholt and White City Contact officer: Mel Barrett, Peter Smith Tel: 020 8753 Melbourne.Barrett@lbhf.gov.uk, peter.smith@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 7 Apr 2014 Reason: Expenditure more than £100,000 | Delivering the Schools Capital Programme Phase 3 of Allocations to support the Council's Schools of Choice Agenda. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in | Cabinet Member for Education Ward(s): All Wards Contact officer: David McNamara David.Mcnamara@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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|---|---|---|--|---|
| | | disclosing the information. | | |
| Cabinet | 7 Apr 2014 Reason: Expenditure more than £100,000 | <p>Electronic document management system contract extension</p> <p>The council's current electronic document management system (EDMS) contract expires July 2014. An extension is needed to cover the time required to maintain EDMS support during the implementation of Universal Credit and the scoping for a new shared service for Revenues and Benefits, including the procurement of a new Tri-borough system for both corporate and H&F Direct use.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> | <p>Leader of the Council (+Regeneration, Asset Management and IT)</p> <p>Ward(s): All Wards</p> <p>Contact officer: Jackie Hudson Tel: 020 8753 2946 Jackie.Hudson@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| 28 April | | | | |
| Cabinet | 28 Apr 2014 Reason: Expenditure more than £100,000 | <p>Proposed Outsourcing of Commercial Property Management Function</p> <p>Lot 1 of New Property Contract.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a</p> | <p>Leader of the Council (+Regeneration, Asset Management and IT)</p> <p>Ward(s): All Wards</p> <p>Contact officer: Miles Hooton Tel: 020 8753 2835 Miles.Hooton@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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|---|---|---|--|---|
| | | particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | | |
| Cabinet | 28 Apr 2014 Reason: Expenditure more than £100,000 | Street Lighting Policy Programme Seeking approval for the 2014/15 planned capital street light column replacement programme, and maintenance work on highway assets | Cabinet Member for Transport and Technical Services Ward(s): All Wards Contact officer: Ian Hawthorn Tel: 020 8753 3058 ian.hawthorn@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 28 Apr 2014 Reason: Expenditure more than £100,000 | Procurement of a Contractor for the Springvale New Build Scheme Procurement of a building contractor through a competitive tendering exercise to deliver the new build housing scheme on the Springvale estate. | Cabinet Member for Housing Ward(s): Avonmore and Brook Green Contact officer: Matin Miah Tel: 0208753 3480 matin.miah@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 28 Apr 2014 Reason: Affects 2 or more wards | Housing Asbestos Surveys Re-tender of contract for Housing Asbestos Surveys, Sampling & Monitoring. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule | Cabinet Member for Housing Ward(s): All Wards Contact officer: Stephen Kirrage Tel: 020 8753 6374 stephen.kirrage@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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|---|---|--|---|---|
| | | 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | | |
| Cabinet | 28 Apr 2014 Reason: Expenditure more than £100,000 | <p>Procurement of Home Care Services</p> <p>The Procurement of a Home Care Service for Eligible Adults in Adult Social Care Across the Tri-Borough of London Borough of Hammersmith and Fulham (LBHF); Royal Borough of Kensington and Chelsea (RBKC) and Westminster City Council (WCC).</p> <p>PART OPEN</p> <p>PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> | <p>Cabinet Member for Community Care</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Martin Waddington, Tim Lothian Tel: 020 8753 6235, Tel: 020 8753 5377 martin.waddington@lbhf.gov.uk, tim.lothian@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 28 Apr 2014 Reason: Expenditure more than £100,000 | <p>Bi-borough Customer Access Programme - Resourcing Request</p> <p>To agree funding to establish a programme team to design and implement a bi-borough customer access programme which includes creating a bi-borough customer services function (part of the Tri-borough Corporate Services portfolio) and to drive digital service delivery. The development of digital services and efforts to drive channel shift and digital</p> | <p>Deputy Leader (+ Residents Services)</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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|---|--|--|--|---|
| | | adoption will underpin how we will continue to deliver high quality services whilst reducing costs. | | |
| July (date to be confirmed) | | | | |
| Cabinet | 21 Jul 2014 | Economic Development priorities This report seeks Members' approval for future economic development priorities which respond to the borough's longer term economic growth and regeneration vision and makes recommendations on use of Section 106 funds to achieve key outcomes. | Leader of the Council (+Regeneration, Asset Management and IT) | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards | |
| Cabinet | 21 Jul 2014 | Future of Coverdale Road Residential Care Home The report will make recommendations and share outcomes regarding the consultation on the future of Coverdale Road - which is an H&F run residential care home for people with learning disabilities in Shepherds Bush. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | Cabinet Member for Community Care | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards | |

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|---|--|---|--|---|
| Cabinet | 21 Jul 2014 | <p>ASC Information and Signposting Website - People First</p> <p>Discussions and decision around rolling out the People First ASC information and signposting website to LBHF. Currently operational in RBKC and WCC.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> | Cabinet Member for Community Care | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| | Reason: Expenditure more than £100,000 | | Ward(s): All Wards | |